

## **Minutes of Berryfields Parish Council Meeting**

**held at Roman park, Sir Henry Lee Crescent, Aylesbury, HP18 0YT**

**on Wednesday 18<sup>th</sup> October 2023.**

**Present:** Councillors Laurilee Green (Chairman), Paul Redshaw (Vice Chairman), Arun Sekhar, John Yandrapati, Louise Rees, Lucy Harmes, Bindu Gundapudi, Anthea Cass (Clerk), Ashley Waite (Buckinghamshire Councillor).

### **23.1 Apologies for absence**

Councillors Gareth Lane, Nigel Pike, Rick Smith

### **23.2 Declarations of interests** in items on the agenda.

No declarations of interest.

### **23.3 Open forum**

Cllr Ashley Waite attended the meeting and gave updates on the opening of the new pharmacy, the imminent closure of the Greenway for HS2 and discussed the parish council working in partnership with him to tackle the highways issues in Berryfields.

A member of the public asked Cllr Waite various questions concerning Aylesbury Town. He also asked if there was any possibility of reducing the speed limit to 20 miles per hour in Berryfields. Cllr Waite advised that this is a matter for Thames Valley Police, but very unlikely.

### **23.4 Planning**

To consider any planning applications submitted for consultation to the Parish Council and any other applications received after publication of this agenda:

**23/02839/APP** | Householder application for side timber shed (retrospective) | 44 Merton Close Aylesbury Buckinghamshire HP18 0ZN

**Full details:** [23/02839/APP | Householder application for side timber shed \(retrospective\) | 44 Merton Close Aylesbury Buckinghamshire HP18 0ZN \(aylesburyvaldc.gov.uk\)](#)

**Agreed unanimously to remain neutral in respect of the above application.**

**Proposed: Cllr Redshaw**

**Seconded: Cllr Rees**

### **23.5 Minutes**

To agree the Minutes of the Annual Parish Council meeting held on 20<sup>th</sup> September 2023.

**Proposed by:** Cllr Yandrapati

**Seconded by:** Cllr Redshaw

### **23.6 Land & facilities**

#### **Roman Park & Village Hall**

The Clerk gave the Councillors an update on the following issues:

Kiosk – Ahilan has confirmed that Roman Park Facilities Management no longer wish to continue with the tenancy. Councillors agreed to ask our solicitor to draw up a Deed of Surrender for completion by both parties. Councillors also agreed that there would be no obligation for RPFM to pay outstanding rent, except for the use of the containers.

**Proposed by:** Cllr Redshaw

**Seconded by:** Cllr Sekhar

#### **Allotments Update**

Most of the allotments have been leased. There are now regular inspections, and there are 8 people on the waiting list.

#### **Park inspections and repairs Update**

The Clerk advised that the annual park inspection had been completed by The Play Inspection Company. There were only five medium risk areas reported over the 13 parks, most of which had already been identified by our park inspector and was being dealt with. Graffiti is a big issue within Berryfields currently, particularly the parks. Councillors have agreed in principle to erecting a graffiti board in one of the larger parks (away from the houses). The clerk will obtain a cost for this and to be discussed in November's parish council meeting.

**Proposed by:** Cllr Rees

**Seconded by:** Cllr Harmes

### **23.7 Finance**

**23.7.1** To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

<b>BERRYFIELDS PARISH COUNCIL Payment run 18 OCTOBER 2023</b>				
	BERRYFIELDS PARISH COUNCIL Payment run 18 OCTOBER 2023	<b>Net</b>	<b>VAT</b>	<b>Total £</b>
Staff salaries & expenses	Net salaries and expenses	£ 4,769.53	0.00	£ 4,769.53
Agnieszka Albors consulting	Park Inspections inv PC001861	£ 202.50	£0.00	£ 202.50
RTM	INV 4194 Strimming of allotments	£ 700.00	£ 140.00	£ 840.00
RTM	INV4328 Grass cuts to parks and allotments	£ 2,364.29	£ 472.86	£ 2,837.15
Baughan Pest Control	Inv No 6256	£ 100.00	£ 20.00	£ 120.00
Pickerings	invoice 1115460- container hire	£ 100.80	£ 20.16	£ 120.96
Pickerings	invoice 1115461 - container hire	£ 168.00	£ 33.60	£ 201.60
Pickerings	invoice 1132205 -container hire	£ 100.80	£ 20.16	£ 120.96
Pickerings	invoice 1132206 - container hire	£ 168.00	£ 33.60	£ 201.60
Shard	inv 3832 Dropbox x 4 licences annual fee	£ 576.00	£ 115.20	£ 691.20
UK Securities	Inv01704 - Replace ANPR in CCTV in Berryfields Green	£ 1,276.00	£ 255.20	£ 1,531.20
Play Inspection Co	Inv 64227 annual park inspection fee	£ 1,430.00	£ 286.00	£ 1,716.00
Attitude Autos	Inv AA00737 Roman Park Maintenance and Park repairs	£ 280.00	£ 0.00	£ 280.00
TEEC	Inv4694 annual website hosting	£ 395.30	£ 79.06	£ 474.36
		<b>£ 12,631.22</b>	<b>£ 1,475.84</b>	<b>£ 14,107.06</b>
Receipts	Big Top Nursery Rent	£ 6,000.00	1500.00	£ 7,500.00
	Big Top Nursery Electricity	£ 355.31	71.06	£ 426.37
	Our Berryfields advertisers	£ 200.00	40.00	£ 240.00
	Christmas Stallholders	£ 45.00	0.00	£ 45.00
		<b>£ 6,600.31</b>	<b>£ 1,611.06</b>	<b>£ 8,211.37</b>
<b>Budgeted Payments made</b>	L A Bridgen (M Kelly) park fencing		£ -	£ 1,048.00
	Blackwood Architect	£ 2,610.00	£522.00	£ 3,132.00
	Poppy Shop - wreaths for Remembrance	£ 56.60	£11.37	£ 67.97
	EON	£ 1,103.02	£230.04	£ 1,380.22
	Public Works Loans Board	£ 3,534.28	£0.00	£ 3,534.28
	HMRC	£ 2,000.00	£0.00	£ 2,000.00
		<b>£ 9,303.90</b>	<b>£ 763.41</b>	<b>£ 10,114.47</b>
		<b>Pre payment run 18/10/23</b>	<b>After payment run</b>	

**Proposed by:** Cllr Rees

**Seconded by:** Cllr Harmes

23.7.2 To agree the accounts to end August as circulated.

**Proposed by:** Cllr Redshaw

**Seconded by:** Cllr Yandrapati

### **23.8 Review/ratify policies as circulated to councillors.**

Document Retention – Cllrs have requested that there are amendments to the policy, before ratification in the November meeting.

Finance and Procurement – policy ratified for publication.

Gifts and Hospitality (Anti Bribery) Policy – Cllrs have requested that there are amendments to the policy, before ratification in the November meeting.

**Proposed by:** Cllr Harmes

**Seconded by:** Cllr Sekhar

### **23.9 Community Grant Application.**

Trivani Grant application previously circulated. Due to change of circumstance this grant application has now been withdrawn.

### **23.10 Events**

Santa's Grotto – to date 4 stallholders have paid for stalls. This event will be published in the next edition of 'Our Berryfields' which will be distributed. Entry tickets for Santa's Grotto is £2 per child and £3.50 for the evening event.

### **23.11 Our Berryfields & Communication**

Two Face Book Groups are to be set up to address the highway issues in and around Berryfields. Cllr Waite will direct the FB page for the A41 from the crossroads to the roundabout and Cllr Green will direct the FB page for the Berryfields development. Both pages are to enable residents to discuss issues and ideas. Both pages will be monitored for inappropriate comments.

### **23.12 Highways & transport MVAS & Sentinel.**

The MVAS is not staying charged for longer than a few days. There may be funding available for a new MVAS System and the clerk will investigate further.

### **23.12 Meetings & matters of report**

Cllr Green and The Clerk attended the Communities Enrichment and Resilience Seminar at BALC. Both found this to be motivating and were interested to see projects undertaken in other parishes. Youth Voice Bucks presentation was particularly interesting and Cllr Gundapudi suggested we ask if the could present to one of our Parish Council meetings. The Clerk will investigate.

### **23.13 Dates of next Parish Council Meeting**

Wednesday 15<sup>th</sup> November.